



Boston Network Course *Computer and IT*

Operating Systems
Microsoft Windows
MS-Windows 10
MS-Windows 8
MS-Windows 7
MS-Office 365 for End-User
MS-Office 2013 New Feature
MS-Office 2016 New Feature
Spreadsheets
Microsoft Excel
MS-Excel 2016 level 1
MS-Excel 2016 level 2 (2 days)
MS-Excel 2016 level 3
MS-Excel 2013 Level 1
MS-Excel 2013 Level 2
MS-Excel 2013 Level 3 (2 days)
MS-Excel 2010 level 1-3 (4 Days)
MS-Excel Maximizing PivotTable
MS-Excel Data Analysis with PowerPivot (2 days)
MS-Excel Tips & Tricks (2 days)
Useful Excel Formulas and Functions (2 days)
MS Excel Maximized & Dynamic Chart (2 Days)
MS-Excel 2010 for HR. (Human Resource)
Excel Data Analysis in Action
Word Processing
Microsoft Word
MS-Word 2016 Level 1
MS-Word 2016 Level 2
MS-Word 2016 Level 3
MS-Word 2013 Level 1
MS-Word 2013 Level 2
MS-Word 2013 Level 3
Increase Work Productivity with MS Word
MS-Word 2010 Level 1-3 (3 days)
Database Management
Microsoft Access
MS-Access 2016 Level 1
MS-Access 2016 Level 2 (2 days)
MS-Access 2016 Level 3
MS-Access 2013 Level 1
MS-Access 2013 Level 2 (2 days)
MS-Access 2013 Level 3
MS-Access 2010 Level 1-3 (4 days)
Presentations
Microsoft PowerPoint
MS-PowerPoint 2016 Level 1
MS-PowerPoint 2016 Level 2
MS-PowerPoint 2013 Level 1

Presentations
MS-PowerPoint 2013 Level 2
MS-PowerPoint (Useful Presentation)
MS-PowerPoint Professional (2 days)
MS-PowerPoint 2010 Level 1-2 (2 days)
Project Management
Microsoft Project
MS-Project 2016 Level 1
MS-Project 2016 Level 2
MS-Project 2013 Level 1
MS-Project 2013 Level 2
MS-Project 2010 Level 1-2 (2 days)
Mail Packages
Microsoft Outlook
MS-Outlook 2016 level 1
MS-Outlook 2016 level 2
MS-Outlook 2013 level 1
MS-Outlook 2013 level 2
MS-Outlook 2010 level 1-2 (2 days)
Digital and Technology
Digital and Technology
Digital Marketing for Executive
Blockchain for Executive
Desktop Publishing & Graphics
PageMaker 7.0 (3 days)
Adobe Indesign CC (3 days)
Adobe PhotoShop CC (3 days)
CorelDraw 14 (3 days)
Adobe Illustrator CC (3 days)
MS-Visio 2016 (2 days)
AutoCAD 2016 3D (3 days)
Internet
Internet & Web Publishing
Internet for Business with IE 8.0
Adobe Flash CC (3 days)
Adobe DreamWeaver CC (3 days)
Adobe Acrobat Reader/Writer 10 Level 1
Adobe Acrobat Reader/Writer 10 Level 2
MS-FrontPage 2013 (2 days)
ICDL Exam Training
ICDL (International Computer Driving License) (2 day)
OpenOffice.org
OpenOffice.org
UNIX Operating Systems
Unix
Linux Operating Systems
Linux
Lotus Notes Domino
Lotus Notes